

EMPLOYEE REFERENCE FORM



9135 Willeo Road
 Roswell, GA 30075
 P (770) 992-2055 x232
 www.chattnaturecenter.com

NAME OF APPLICANT: _____

Camp Kingfisher at the Chattahoochee Nature Center provides children with a day camp experience focused on environmental education. The person named above has given your name as a reference on their application for employment. All information received will be kept confidential. This applicant cannot be hired until you return this form.

Sincerely,

Debby Head
 Camp Director

TO BE COMPLETED BY PERSON GIVING REFERENCE:

1. How long have you known the applicant? _____
2. What is your relationship to the applicant? _____
 (friend, employer, neighbor, etc.)
3. Is this person suitable for work with children? _____
4. Would you hire this person to work with a child of your own? _____
5. To the best of your knowledge, has this person ever been convicted or pleaded guilty to child abuse or any other felony? Yes _____ No _____ If yes, please explain.

	EXCELLENT	GOOD	FAIR	POOR	UNABLE TO JUDGE
Motivation					
Maturity					
Energy / Enthusiasm					
Acceptance of Supervision					
Leadership					
Responsibility					
Flexibility					
Endurance					
Problem Solving					
Teaching Ability					
Communications Skills					
Dependability					
Relationship with Others					
Initiative					
Organization					
Humor					
Cooperation					
Overall Evaluation					

Please comment on the applicant's suitability for employment as a Camp Kingfisher staff member: _____

Name of Reference (please print): _____

Signature: _____ Date: _____

As part of the hiring process we confirm all references. Please make sure we have a way to contact you.

Work phone number: _____ Home phone number: _____

Email address: _____