



2024 Back-to-Nature Holiday Market

Saturday, December 7, 2024
GENERAL VENDOR INFORMATION

EXHIBITING/VENDOR CRITERIA

Applications **MUST** meet exhibiting/vendor criteria.

We will **only** be reviewing applicants from exhibitors and vendors that offer eco-friendly, handmade, and/or locally produced products that are suitable for holiday gifts. **We will limit the number of similar products sold so that those vendors have more success, and the guests have more options.** Based on our experience, items priced at around **\$75 or below** are the most successful at this event. Please consider this when pricing your products. We have limited spaces available so be sure to submit your applications **before the deadline of October 11, 2024.**

VENDOR SPACE

The vendor spaces will be located in the Chattahoochee Nature Center's Kingfisher Hall, Discovery Center, Meadow, Lakeside Pavilion and Plaza Conference Room. **Guests will be entering and exiting throughout the day, so the space cannot be secured during the event. Wifi is available but NOT guaranteed so please make plans accordingly. Vendors are also responsible for their own meal arrangements. Light breakfast and refreshments will be available.** Access is limited to electrical outlets due to safety and availability. Outlet access is an additional \$5 fee. If electricity is needed, the vendor is responsible for bringing any needed extension cord and/or power strip(s).

***Please note that every effort will be made to accommodate your table request.*

- **Your vendor fee provides you with an 8x8 foot space, 1-2 tables, and chairs.**
 - The table size is 6' x 30".
 - Vendors must provide their own tablecloth and décor.
 - **Booth locations WILL NOT be changed during vendor set-up or the day of the event.**
- \$160 – Discovery Center – Indoor Space
- \$120 – Kingfisher Hall – Indoor Space
- \$120 – Plaza Conference Room – Indoor Space
- \$160 – Covered Pavilion – Outdoor Space
- \$140 – Meadow- Outdoor Space
- \$160 – Green roof – Outdoor Space
- \$5 – Electricity- if you would like access to an outlet.
- If space is available after October 11th, prices adjust to \$170, \$150 and \$130.

Vendor Set-Up: Friday, December 6th between 1:00 pm and 5:00 pm
Saturday, December 7th between 7:00 am and 9:00 am

Event Hours: Saturday, December 7th between 10:00 am and 5:00 pm

Breakdown: Saturday, December 7th between 5:00 pm and 5:30 pm

Vendor parking will be on the field next to our Unity Garden the day of the event. PLEASE plan on carpooling if possible since parking is limited.

APPLICATION DEADLINE

- **Application deadline is October 11th**
- All applicants will receive an acceptance or decline email **after October 11, 2024.**
- Accepted applicants must pay for their vendor booth **by November 1, 2024, failure to submit payment may result in the loss of booth space. Link to pay will be sent after acceptance.**

PLEASE do not submit any payments with your application. Once selected vendors have been notified that they have been accepted, they can submit payment at that time.

QUESTIONS

If you need additional information regarding the event or have any pressing questions, please contact

Fabiola Clermont – specialevents@chattnaturecenter.org